

STATE OF ILLINOIS)  
COUNTY OF CARROLL)SS.  
CITY OF LANARK)

January 3, 2006

Lanark City Council met in regular session at City Hall. Alderman Ardena Grant, Alderman Ron Strohecker, Alderman John Huggins, Alderman Ed Stern and Mayor Kevin Barnes were present. Alderman Mark Macomber and Alderman Weaver were absent. The Clerk announced that Alderman Ken Weaver phoned earlier and will be arriving late.

Also present were Les Guenzler, Ed Mitchell, Scott Sodergren, Brian Grady, Conrad Aschenbrenner and Norm Brinkmeier.

Mayor Barnes called the meeting to order at 7:30 PM.

**Motion** made by Alderman Huggins, seconded by Alderman Strohecker to accept the regular and executive minutes of the December 6<sup>th</sup> meeting as printed. All ayes. Motion carried.

**Motion** made by Alderman Grant, seconded by Alderman Strohecker to accept and pay the bills from December 6<sup>th</sup> to present. All ayes. Motion carried. The Treasurer explained that she printed out several reports as she did last month in order for the Council members to choose which report they prefer. After a brief discussion, it was agreed that the Treasurer would consult with the computer programmer to see if two reports could be combined into one.

Conrad Aschenbrenner and Norm Brinkmeier, Cemetery Board were present to give a brief update of the cemetery improvements. Brinkmeier began by discussing the streets within the cemetery. The west side needs seal coating. The east side is pretty narrow and in bad shape. The bell area roads are not very wide. The last time they tried to seal coat, they couldn't get the equipment in due to roads being too narrow. The Board would like to wait until the seal coating is done (June or July) before replacing the shrubs. They need to take Guenzler up to the cemetery to determine what needs to be done. Originally they talked about sealing the west side and patching the east. The City Treasurer announced that as of December 2, 2005, there is \$99,175.67 in the Motor Fuel Tax (MFT) fund. It will depend on what Guenzler can get done as far as preparation for seal coating how much will be done this year as well as what the County will charge. The discussion went to the size of the equipment – whether it would fit or not. Aschenbrenner reported that the bell area roads are the worst. Alderman Strohecker would like to see the west side done rather than waiting another year. It was agreed that the west side would need one coat and the east side would need one to two coats. **Motion** made by Alderman Strohecker that Guenzler work with the Cemetery Board to determine how much can be done. Mayor Barnes inquired if it was worth having Civil quote for the seal coating. Our guys could spend months up there doing the prep work. Is it worthwhile? Others seemed to agree to check into costs. Guenzler will contact Civil. What about Cox? Yes. Law in Mt. Carroll was another suggestion. Strohecker rescinded his motion. Brinkmeier reported that they had previously discussed putting a pit in at the shed for restroom – holding tank. He requested that we keep this in mind as they would like to pursue putting in a restroom. He also asked the Council to keep in

mind a stand alone computer and software for cemetery records. When asked if he had priced any software, Brinkmeier explained that Chapel Hill's software cost \$35,000. All seemed to agree that this was more elaborate than needed in Lanark. Alderman Huggins reported that a computer could be purchased for anywhere from \$200 to \$2,000. Word and Excel would be sufficient programs for what the Board would need. Aschenbrenner shared that they really need to keep better records. Huggins suggested possibly backing up on the City's website. Brinkmeier reported that is all the projects for now. Alderman Stern announced that there is a cemetery ordinance draft in everyone's folders. He explained some changes. Monies are paid to the Lanark Cemetery Association. The Clerk announced that she sends bills to the Lanark Cemetery Association. It was agreed that Mitchell would have something ready for the next meeting. Stern went on to explain that he changed the terms of office. Current terms of office are two years, Stern recommends changing to three years in order to stagger the terms better. Stern presented Mitchell with two State Statutes that he was using. Stern is concerned with what terminology should be used when referring to Amy Milby – caretaker or sexton. Brinkmeier feels the fee structures for the graves look good and they should be looked at every two years. The Cemetery Board's fiscal year is the same as the Council's. They also do an annual audit. Discussion then went back to how and if a holding tank could be done. Board would like to have a sink and toilet. This would require a good size tank. Council members were concerned if this would be legal. It was agreed to check with the Health Department.

Brian Grady of MSA Professional Services announced that Sharon Pepin had fallen and broken her ankle. A Water & Sewer Committee meeting needs to be set. Grady will get back with the Clerk on a date. Alderman Weaver arrived at 8:07 PM. Grady presented a resolution with engineering services agreement for approval. After a very brief discussion, Council members asked for more information before making a decision. Alderman Macomber arrived at 8:15 PM. Grady gave a lengthy powerpoint presentation on the Tax Increment Fund (TIF) district. Grady reported that a final plan has been given to the Clerk to keep on file. Grady explained that years 1-5 are the most critical. Grady announced that he will have an ordinance for the next meeting to propose a TIF district. This should all be in place by April. Mayor Barnes inquired about a cost for copies as it will come up. **Motion** made by Alderman Macomber, seconded by Alderman Weaver to charge \$10 per document. All ayes. Motion carried. It was also suggested to make the plan available on the City's website.

No building permits were presented.

City Attorney, Ed Mitchell presented Ordinance #805 approving membership in the Illinois Municipal League Risk Management Association (IMLRMA) and authorizing the execution of an intergovernmental cooperation contract. Alderman Stern explained that he understood that if a volunteer gets hurt, he/she would be covered by workman's comp. Alderman Huggins did not understand it that way – only Council members and City employees would be covered. **Motion** made by Alderman Macomber, seconded by Alderman Grant to approve Ordinance #805. Roll call: Alderman Macomber-aye, Alderman Grant-aye, Alderman Strohecker-aye, Alderman Huggins-aye, Alderman Weaver-aye and Alderman Stern-aye. Motion carried. **Motion** made by Alderman Huggins, seconded by Alderman Macomber to also pay prior acts coverage and the additional boiler coverage. Roll call: Alderman Huggins-aye, Alderman Macomber-aye,

Alderman Stern-aye, Alderman Strohecker-aye, Alderman Grant-aye and Alderman Weaver-aye. Motion carried.

### **Committees**

Water & Sewer – no report.

Streets & Property – no report.

Purchasing and Finance – Alderman Macomber announced a committee meeting for next Tuesday, January 10<sup>th</sup> at 6:30 PM.

Personnel – Alderman Weaver reported the he needs to play catch up. He needs to meet with Guenzler and Chief Sodergren.

Economic Development – no report.

Ordinance – no report.

Les Guenzler, Maintenance Supervisor submitted a written report. Guenzler reported that signs with red letters locating the Police Dept. have been installed.

Chief Sodergren submitted a written report. Mayor Barnes acknowledged the last item on Chief's report explaining that at the last school dance a couple of kids were asked to leave. Barnes feels this would take a lot of the responsibility off of the teacher. Would everyone be tested? Chief explained that it takes four minutes to purge. This is one of the details that will need to be worked out. Alderman Huggins inquired what would be done if someone tests intoxicated. Chief would like to prosecute. He is working with Mark Hanson. Sodergren announced that he is completely off of Aero due to viruses and other problems since the installation. The Clerk is also having problems. Alderman Huggins will talk with Aero. Alderman Strohecker inquired why snow tires were purchased at Glafka's rather than in town. Chief reported that they were the only ones who had them in stock. Sweitzer Automotive gets them from AB with no State discount. JD's does not do tires.

Mike Feltmeyer, Maintenance Department, presented a letter of resignation effective immediately stating that he will not go into other details. Alderman Weaver has been in discussion with the Maintenance Department. Feltmeyer announced that January 1<sup>st</sup> to December 31<sup>st</sup> is a calendar year and he receives three weeks vacation. He proposed using two of his three weeks vacation as his two weeks notice and pick up the third week in a normal paycheck. Several members questioned if he had accrued his vacation time for this current calendar year. Some members felt that the vacation time did not accrue until after his anniversary date. Others thought that vacation was earned and then used the following year. The Clerk was asked to check the Employee Hand Book. She read from the Vacation Pay section 5.1. The Clerk explained that they have gone by a calendar year since she has been in the office. No one has told her differently in the past seven years. Guenzler agreed that this has been how it has been done even since he has been here. **Motion** made by Alderman Grant, seconded by Alderman Huggins to accept Feltmeyer's resignation and give him his three weeks vacation. All ayes. Motion carried.

Ed Mitchell requested an executive session to discuss pending litigation.

None of the aldermen had any additional business this evening.

The Clerk did not have anything to report.

A brief discussion was had concerning an exit interview with Feltmeyer. It was agreed that Alderman Weaver, Personnel Chair would handle this. Alderman Macomber shared that he hoped that something can be learned from this.

Mayor Barnes reported that a company is doing an aerial map for the County. If we want copies, they will be available for a price. Sharon Pepin of MSA had shared with Barnes that it wasn't really going to give us anything more than we already have. Mediacom is going up \$2. Barnes shared a notice about cell phones that was in his folder. Telemarketers can call cell phones. There is a phone number to register for the do not call list. Barnes suggested that the Mt. Dept. and the Police Dept. be sure to register their phones.

**Motion** made by Alderman Huggins, seconded by Alderman Grant to enter executive session to discuss pending litigation. All ayes. Motion carried.

Entered executive session at 9:37 PM

**Motion** made by Alderman Huggins, seconded by Alderman Grant to exit executive session.

Exited executive session at 9:42 PM with no action taken.

The Clerk was asked to e-mail Bill Bloch concerning insurance.

Alderman Grant reported that Don Hart and Lenore Schrader are planning on taking signs to someone at Lake Carroll. She is concerned with who is paying for this service. Grant informed the Council that they told her the City would. No one on the Council remembered ever saying we would pay – the Chamber just took over the project.

**Motion** made by Alderman Macomber, seconded by Alderman Weaver to adjourn.

Meeting adjourned at 9:46 PM.

*Respectfully submitted,*  
*Jackie Hawbecker, City Clerk*