

STATE OF ILLINOIS)
COUNTY OF CARROLL)SS.
CITY OF LANARK)

January 8, 2008

Lanark City Council met in regular session at City Hall. Alderman Ken Weaver, Alderman John Huggins, Alderman Jeri Beverley and Mayor Kevin Barnes were present. Alderman Ron Strohecker and Alderman Mark Macomber were absent.

Also present were Ed Mitchell, Les Guenzler, Chief Page and Steve Schmidt.

Mayor Barnes called the meeting to order at 7:30 PM.

Mayor Barnes began the meeting by presenting the written resignation of Alderman Ardena Grant. **Motion** made by Alderman Beverley, seconded by Alderman Huggins to accept Grant's written resignation. All ayes. Motion carried. Mayor Barnes inquired if you had to live in the ward for a designated amount of time. The Clerk announced must live in ward for one year. Mitchell thought this was a statute.

Prior to approval of the minutes, the Clerk announced there was a correction to the minutes. After exiting the executive session there should be a paragraph which reads: *Mayor Barnes announced a newly formed Police Committee consisting of Alderman Beverley, Mayor Barnes and Ed Mitchell.* **Motion** made by Alderman Beverley, seconded by Alderman Huggins to accept the minutes of the December 4th meeting with correction. All ayes. Motion carried.

Motion made by Alderman Weaver, seconded by Alderman Beverley to accept and pay the bills from December 4th to present. All ayes. Motion carried.

Motion made by Alderman Huggins, seconded by Alderman Weaver to accept the Treasurer's Report for November. All ayes. Motion carried.

Steve Schmidt of MSA Professional Services submitted a project update (copy on file) and reviewed. Phase 2 Site Assessment – Schmidt reported Les Guenzler, Maintenance Supervisor uncovered enough to verify a tank. MSA is currently trying to get a revised quote from contractor for removal of 2,000 gallon tank rather than the previously quoted 1,000 gallon tank. We may need to amend grant due to added expense. Alderman Beverley inquired if the tank contained gas. Schmidt reported fuel oil. Schmidt discussed some of the Project Progress Report, which is attached to tonight's project update. A Water & Sewer Committee meeting should be scheduled to review the findings of the system-wide flow monitoring study. All contract documentation for the IDOT EDP agreement for Leland St. is in Springfield awaiting IDOT execution. More information will be provided as it becomes available.

No building permits were submitted.

MFT Audit Report was submitted by Treasurer, Jackie Hawbecker. She reported that all the transfers have already been done per MFT auditor's instructions. Hawbecker explained she transferred from MFT Fund savings to General Fund savings for now. She suggested putting some of the General Fund savings into a CD once we know what the cost of the truck will be. All seemed to agree to wait for truck expenses.

Ed Mitchell announced another tract of land at the Stengel property was purchased last week. The owners are interested in annexing into the city. When asked where this was located, Mitchell explained on the south side of Wyeth. When asked if Wyeths were interested in annexing, Alderman Huggins reported no. All seemed OK with annexation and agreed Mitchell would have the paper work ready for the next meeting. Mitchell announced Peugh would prefer to take water line around his property rather than through it. Alderman Huggins reported he discussed this change with Marty Beranek at MSA. Beranek explained it would cost twice as much for this change. Beranek has come up with a drawing. Mitchell and Huggins met with Peughs recently. Peughs were concerned with the line being deep enough that it would not be hit with plow. If it was hit, the City would repair at their cost. If there is any crop loss due to digging or repairs, City would reimburse. Alderman Huggins inquired if Mitchell had received contract from MSA. Mitchell explained they are playing phone tag yet. When asked about Valente issue, Mitchell reported he would have update at the next meeting.

Committees

Water & Sewer – no report.

Streets & Property – no report.

Purchasing and Finance – no report.

Personnel – no report.

Police – no report.

Economic Development – no report.

Ordinance – no report.

Les Guenzler, Maintenance Supervisor submitted written report (copy on file). Guenzler announced he did a report from last time which is included tonight. Alderman Huggins inquired if there was any problem moving the drums of soil from behind the Hart building. Guenzler reported he did not know what was in them. They are not in the way. Alderman Beverley inquired if there was anything more being done on the roof at the Hart building. All agreed nothing at this time. Alderman Beverley announced Lessman reported the roof is leaking like a sieve where the books are. Guenzler explained it is pulled open there – not sure why. Alderman Beverley asked if we had a quote for roof yet. No. Alderman Huggins agreed to email Marcia Behmer to inform her about the leaking. Alderman Beverley inquired if there was a timeframe to get things out. Alderman Weaver feels we need a roof first. Alderman Beverley announced we need to get on someone's list for when we are ready. Everyone will be booked up. Mayor Barnes agreed to get quotes. Alderman Beverley asked if there were any preliminary plans for remodeling. Alderman Huggins reported nothing really – thought best to start fresh on north side. Mayor Barnes announced Huggins has worked some with Tom Rogers at Carroll Service. When asked about bids for roof, Mitchell explained bidding could be waived by two thirds vote. Mitchell suggested waiting until there were more Council members present.

Chief Page submitted written report. Chief Page announced the back pages of his report contained information which is really a cost saver. Just need to fill out paper work and send in. Chief is

planning to go to Springfield to LESO to see what they have. Mitchell announced Byron got a helicopter. Chief reported there were three at no cost. Stephenson County was one of them. All are available to all departments. When asked, Chief announced all is going well. When asked about the new smoking law, Chief explained did not know how to police. He has a meeting tomorrow with Brinkmeier. Hopefully will get answers then. Alderman Huggins inquired how the Police Committee was coming. Alderman Beverley reported she just talked to Chief to set up a meeting. So far no complaints.

None of the aldermen had any additional business.

The Clerk asked for clarification on the utility bills at the Hart building, since we are using a portion – all or percentage? Alderman Huggins reported all. The Clerk reported she had given Mitchell the Census Report for the farm. The Clerk explained how she did payroll yesterday. Due to Brian Ferry being on medical leave, he was using sick days, vacation days and personal days to get in his forty hours each week. Ferry was released at 50% for the first two weeks beginning January 1st. She questioned the overtime. Copies of Ferry's time cards and doctor's release were submitted to Council for review. The Clerk explained she filled in absent days with overtime hours. Ferry worked six hours on December 28th – helping with snow plowing. On January 8th, Guenzler called Ferry's doctor asking for clarification – light duty, full time, lifting only twenty pounds. After receiving his paycheck, Ferry came to office questioning where his overtime pay was. The Clerk explained how she had done this and would have to check for approval with Council at meeting tonight. All seemed to agree the Clerk did correctly. Alderman Beverley reported sick days and vacation days should not be used to gain overtime. Others agreed. The Clerk announced there was no policy in place regarding this issue. The Clerk then questioned and quoted from previous minutes a policy regarding overtime on holidays for Maintenance Department. After reading the policy, all seemed to feel this was for repair work only not snow plowing. The Clerk reported in the past ten years, this has not been an issue, due to not having much snow through the holidays. Alderman Beverley announced he should not get overtime with sick time. She was not sure if this was a business policy or statute. Mitchell was unsure. Chief Page reported the Fair Labor Laws states overtime does not come in until **actually** worked forty hours. All seemed to agree a policy needs to be established. Several ways of wording a policy were discussed. Mitchell will get information. Shelly Dambman has new business in town. She is requesting service be waived for one year. Council agreed new business receives one year free service. The Clerk announced she purchased a very inexpensive Christmas tree, lights and ornaments for City Hall for \$25.21. No one objected to these purchases.

Mayor Barnes read letter from Library Board (copy on file). They are willing to give progress report each month. JL Hunter is president of Library Board. When asked if anyone went to the Library Board meetings anymore, several reported no. Alderman Weaver and Alderman Macomber were serving on the steering committee. Mayor Barnes asked Guenzler about the County doing seal coating this year. Guenzler reported they are to make a decision after the first of the year. Mayor Barnes received an email from Jim Welander. Welander knows Chief Page and gives support. Mayor presented copies of email.

Motion made by Alderman Huggins, seconded by Alderman Weaver to enter executive session to discuss personnel. All ayes. Motion carried. Entered executive session at 8:28 PM.

Motion made by Alderman Huggins, seconded by Alderman Weaver to exit executive session. All ayes. Motion carried. Exited executive session at 8:34 PM.

Mayor Barnes announced he read letter complimenting Officer Randy Craft on his exemplary performance at a recent emergency call.

Motion made by Alderman Huggins, seconded by Alderman Weaver to adjourn. All ayes. Motion carried.

Meeting adjourned at 8:36 PM.

*Respectfully submitted,
Jackie Hawbecker, City Clerk*